

System Alignment Plan (SAP) Template

Blue Jay City

Prioritized Goal 1: Develop a community meeting space for multi-use meetings and community use.					
Desired Future State: A space exists for community members to meet, receive services or information, and participate in events/community development, a space where community members feel safe and have ownership over.					
Alignment to Roadmap Component: Develop and Deploy Tools and Strategies					
Strategy	Actions	Responsible Party	Outcomes	Timeframe	Status
1. Get community members feedback on preferences (use, design, location)	Develop feedback survey and community talking session.	Janeen	Community has meaningful input on community space	Three months	In-Progress
	Host talking sessions and share survey online/phone.				
	Prepare summary & share internally and publicly				
2. Develop internal planning group and sub-committees	Identify needed participants – including community members	Carl	Internal workgroup organizes planning	One month	Planned
	Seek volunteers and form roster				
	Organize and plan meetings – including subcommittees				
3. Identify Location.....					

Corresponding Goal	Outcome Indicators	Short Term Outcomes (Within this year)	Medium-term Outcomes (2-3 years)	Long Term Outcomes (Sustained changes that impact child and family well-being – desired future state)
Goal 1	# of people using space # of services received at space # of events held at space # of different agencies utilizing space # of staff meeting community members in space	A community space is created and has a grand opening	Community space is utilized by program staff and community members. Community space is maintained.	A space exists for community members to meet, receive services or information, and participate in events/community development, a space where community members feel safe and have ownership over.
Goal 2 -				